



Admission Guide

Associate of Applied Science in Surgical Technology

Fall 2018

Information in this document is subject to change

Associate of Applied Science in Surgical Technology Information

College Admission Requirements

Surgical Technology program applicants must meet all general admissions criteria and be fully admitted to Fletcher Technical Community College (herin referred to as Fletcher), in addition to the program specific requirements contained in this document. Full admission is granted once a student is cleared by Enrollment Services.

Full admission cannot be granted to an applicant/ student who has outstanding holds from any school in the Louisiana Community and Technical College System. New and returning (did not attend Spring semester) students must submit a completed admissions application in order to be considered for the program. The application can be found by logging on to www.fletcher.edu and clicking on the “Admissions” tab on the right hand side of the home page screen.

Official College Transcripts

If an applicant has attended any college or university prior to applying to Fletcher, official transcripts must be submitted even if credit was not granted. Official college transcripts must be sent directly from all previous institutions to Fletcher for a formal evaluation of credits earned to determine what previous coursework will transfer to Fletcher. Transcripts should include course work that is “in progress”. Upon completion of any “in progress” courses, students will be required to submit updated official transcripts with all final grades. Transcripts from out-of-state colleges or universities and/or transcripts from private Louisiana colleges or universities MUST include course descriptions for all courses taken. Enrollment Services may additionally request course descriptions for Louisiana state colleges when deemed necessary. The applicant will need to request the college or university to send official transcripts to Fletcher via E-Script or regular mail. If the transcript is hand delivered, it must be sealed by the issuing institution. Opened transcripts and unofficial (self-printed) transcripts will not be accepted under any circumstances.

College Entrance Exam/ Placement Scores

In order to qualify for the AAS – Surgical Technology Program, applicants **must** meet the following placement scores.

Test	English	Math
ACT	18	19
ACCUPLACER	86	37 (college level)
COMPASS	68	40

****Note: COMPASS will no longer be offered, however scores within 3 years will still be accepted.**

Applicants may take the ACCUPLACER placement test a maximum of three times before being required to take Basic Math and/or Basic English courses (developmental). The cost of the ACCUPLACER exam is \$30. Students may contact the testing department Fletcher Technical Community College Testing Center for their dates and times at **985-448-7912**.

Students who have previously received college credit (“C” or better) in English Composition I and College Algebra are not required to take the placement exam pending an official transcript review. Students who took and met ACCUPLACER test (or ACT) minimum required scores within the past three years may use their scores. **Applicants who do not meet the minimum required scores for the college level courses will not be eligible for the Surgical Technology program** and will be placed in the basic courses recommended by their highest official score.

Surgical Technology Program Admission Requirements

Associate of Applied Science in Surgical Technology Entrance Exam

Fletcher Surgical Technology Program requires the HESI A2 entrance examination.

Any applicant who has previously taken the HESI A2 must submit official scores with the application. The test must be taken within **two years** from the anticipated date of enrollment. The applicant must score a minimum of 70% overall to be considered for admission. Required components are:

English Language (Reading Comprehension, Vocabulary & General Knowledge, & Grammar)

Math (Basic Math Skills)

Science (Biology, Anatomy & Physiology)

The HESI A2 test will be offered at Fletcher Technical Community College – Schriever campus at various times throughout the year. Please contact the testing department for test dates and times (**985-448-7912**).

The applicant must pre-register for the test. The total cost for the test is \$45.00. Students should bring their receipt to show proof of payment on the date of the exam.

Admission Requirements Deadline

Completed “Application for Admission to Surgical Technology Program”, HESI A2 scores, and Official College Transcripts (if applicable) must be received by the Surgical Technology Program (Thibodaux location) no later than **Monday, June 18, 2018**. It is the applicant’s responsibility to make sure that all application materials are received by the deadline dates. Submit all documents together in a professional and organized manner in a folder or manila envelope. The applicant should keep copies of all documents submitted for their record as well.

ANY MISSING OR INCOMPLETE DOCUMENTATION WILL CAUSE THE APPLICATION TO BE DECLINED AUTOMATICALLY

Documents can be hand delivered or sent via postal mail. Email submissions will not be accepted.

The Program Admission Documents should be sent to:

Fletcher Technical Community College
 Attn: Enrollment Services/ Surgical Technology
 1425 Tiger Drive
 Thibodaux, LA 70301

What's Next?

Fletcher Technical Community College is an open admissions college; however acceptance into the Surgical Technology is by selection. Acceptance is limited to 12 students based upon the student: instructor ratio set by the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA). The Admissions Committee for the Surgical Technology Program reviews and evaluates each application on an impartial basis. Meeting the minimum requirements does not guarantee admission into the program.

Following the application deadline, applications will be reviewed by the selection committee. The decision process will be based on the following criteria (in this order):

1. Applicants who passed the HESI A2 entrance exam.

If more than 12 applicants pass the HESI A2 entrance exam, the following criteria will be used to decide:

2. Applicants with ALL General Education courses and passed with a "C" or better.
3. Applicants with the most General Education courses passed with a "C" or better.

All applicants will receive email notification of their status. Students are to respond accepting admission using the form attached to the email. Failure to respond by the deadline will result in forfeit of their spot. Accepted students who are no longer interested in the program are encouraged to notify the Surgical Technology Department so their spot may be filled by the next alternate.

What Happens If I Am Offered Admissions to the Program?

Orientation – Registration

All accepted applicants will receive **email notification** regarding the specific date, time, and location of orientation (*Tentative date July 31, 2018*). At that time, students will be given information regarding registration for Surgical Technology courses, book lists, and other requirements.

If the accepted applicant does not attend this mandatory orientation or make prior arrangements, it will be assumed the applicant is declining the conditional acceptance into the program and the first alternate will be contacted.

Important information and due dates will be given pertaining to the following items during the program orientation:

Certified Background Check

All accepted applicants are required to obtain a background check through Wallace Investigations. The request form is to be filled out in its entirety and mailed to the address stated on the form. The cost is \$25.00 and only money orders will be accepted. The results will be emailed to the school. Applicants should keep their money order receipt as this is the only form of proof of payment. Fletcher is not responsible for lost payments. The form will be given to students the day of orientation.

Applicants who are offered admission to the Surgical Technology program must not have a criminal record of pleading guilty or no contest to, or conviction of a felony. If the applicant has plead guilty or no contest to or has been convicted of a felony, he or she is immediately declared ineligible for the Surgical Technology program at Fletcher.

Drug Testing

Applicants who are offered admission to the program are required to pass a drug screen prior to being admitted. Applicants who receive positive results for synthetic drugs, amphetamines, barbiturates, cocaine, marijuana, benzodiazepines, opiates, phencyclidines, Ritalin*, or Adderall* will be dismissed from the program immediately.

*Positive results for Ritalin or Adderall will require a prescription and letter from the doctor which will be reviewed.

Students will be subject to random drug testing at various times throughout the Surgical Technology program to meet requirements of clinical sites when deemed appropriate by the school and/or the clinical facilities. This additional testing will be at the student's expense.

Fletcher Surgical Technology program utilizes MMSI services in Houma, LA for proper drug testing. Additional information will be given to students pertaining to this requirement the day of orientation.

History and Physical

Due to the nature of the surgical technology program, all accepted applicants must submit a completed history and physical on the official school/ program form. The history portion must be completed in its entirety and signed by the applicant. Histories with no signature will not be accepted. Physicals MUST be signed by a physician or nurse practitioner. Physicals with no signature will not be accepted so please make sure it is signed prior to leaving your appointment. The form will be given to students the day of orientation.

Shot Records

Accepted applicants must submit official shot records. Two copies should be submitted; one for the applicant's official record in the Office of Student Affairs and one for the Surgical Technology Program. Applicants should be aware that Hepatitis B series inoculation (series of three) is a requirement, as well as a PPD skin test (Tuberculosis test). Instructors will inform students of official due dates for these inoculations once students are officially accepted into the program.

Schedule and Work Recommendations

Due to the fast pace, challenging, and rigorous academic demands of the AAS – Surgical Technology Program, the program faculty urge students to avoid full-time work commitments, especially upon entering clinical courses.

Clinical and some classroom schedules are subject to last-minute revisions each semester. Clinical rotations are scheduled at a variety of clinical sites that may be 20 miles or more from campus. Therefore, students' personal commitments must remain flexible to meet course objectives and accommodate program requirements when necessary. More information pertaining to this matter will be discussed at program orientation.

Reliable transportation is needed due to the distance to some of the clinical sites.

For questions, please contact the following:

For questions regarding admission to Fletcher or the status of your college admission, please contact:

Mrs. Patricia Baker

Enrollment Services
985-447-0924 x 123
patricia.baker@fletcher.edu

For questions regarding the Surgical Technology Program, please contact the following:

Mrs. Lindsay Henderson

Program Director
985-447-0924 x 111
lindsayhenderson@scl.edu

or

Mrs. Terri Ferreira

Clinical Coordinator
985-447-0924 x 138
terriferreira@scl.edu

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