



Policy Name:	HR.521, SA.211 Smoke Free/Tobacco Free Campus Policy
Policy Number:	HR.521, SA.211
Effective Date:	August 1, 2014
Date of Last Revision:	July 31, 2014
Functional Area:	Human Resources, Student Affairs

Smoke Free / Tobacco Free Campus Policy

I. Policy.

In accordance with Act 211 of the 2013 Regular Session of the Louisiana Legislature, South Central Louisiana Technical College seeks to provide a safe, healthy, pleasant environment for its faculty staff, students and visitors. To this end, the use of tobacco products, including smoke and smokeless tobacco, and the advertising, sale, free distribution, and discarding of tobacco products shall be prohibited in all indoor and outdoor facilities and in all state-owned vehicles. The policy extends to faculty, staff, students, vendors, guests, and visitors.

II. Specifications.

- a. "Tobacco" is defined as all tobacco-derived or containing products or containing products, including and not limited to, cigarettes, cigars, cigarillos, pipes, hookah-smoked products, smokeless tobacco, and all oral and nasal tobacco products (e.g., chewing tobacco, snuff).
- b. "Smoking" is defined as inhaling, exhaling, burning, carrying, or possessing any lighted tobacco product, including cigarettes, cigars, e-cigarettes, hookah-smoked products, pipe tobacco, and any other lighted combustible plant material.
- c. "Indoor and outdoor facilities and state-owned vehicles" shall include
 - All buildings and facilities owned or leased by South Central Louisiana Technical College
 - All outdoor areas owned or leased by South Central Louisiana Technical College, including the grounds of all campuses
 - All state-owned or leased vehicles
 - Personal vehicles on college owned grounds

III. Enforcement

1. It is the responsibility of all members of the campus community and campus visitors to observe the provisions of this policy.
2. It is the responsibility of all students, faculty, staff, and campus visitors to uphold the honor of the College by affirming its commitment to this policy.
3. Courtesy and consideration will be exercised when informing violators of this policy.
4. Compliance with this policy by all students and employees is expected based on our commitment to a healthy environment to live, work, and learn. Emphasis will be placed on creating a positive and healthy culture free of tobacco and should be a cooperative effort, encouraged by all faculty, staff and students. Faculty and staff non-

compliance with this policy will be handled in the same manner as any other policy violation and is subject to disciplinary process.

5. Visitors repeating non-compliance will be referred to security and asked to leave the campus.

IV. General

1. The sale or promotion of tobacco products will be prohibited anywhere on campus. This will also include prohibiting sponsorship of any school activity by tobacco companies.
2. Communication will be provided to prospective and enrolling students and new employees.
3. Scheduled breaks may not be extended nor shall extra breaks be added for smoking.
4. The college will ensure that the public and the campus are made aware of the tobacco free environment through press releases, website announcements, signage and other communication sources.

V. Policy Reference:

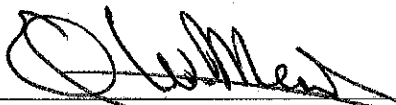
Louisiana Revised Statutes 40:1300.251 to 40:1300.263
Louisiana Revised Statutes 30:2522(4) and 30:2531(A) (3)

Review Process:

X	Reviewing Council/Entity	Review Date	Effective Date
X	Business Office Committee	7/31/14	8/1/14
X	Campus Deans	7/31/14	8/1/14
X	Director	7/31/14	8/1/14

Distribution: Distributed Electronically via College's Internet
Hard Copy Distribution to SCLTC Campus Deans

Approved:  Date: 7/31/14
Darryl Daigle, Chief Business Officer

Approved:  Date: 7/31/14
Earl W. Meador, J.D., Director